



## MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: DIANE MCBRIDE, ASSISTANT TOWN MANAGER**  
**RE: UNSHELTERED IN SUMMIT – WINTER USE OF MARINA TRAILHEAD LOT**  
**DATE: OCTOBER 10, 2023**

**Summary and Background:** Unsheltered in Summit developed “The Summit Safe Parking Program” in 2019 to provide a designated, secure location in parking lots for members of the local workforce to sleep in their vehicles. The program began in partnership with Agape Church north of Breckenridge.

For the 2022-2023 winter season, the Safe Parking Program utilized the Marina Trailhead parking lot for the program. Council approved this revocable license agreement for use of the Marina Trailhead parking lot for the Safe Parking Program on October 11, 2022. On October 11, 2022, Council also approved emergency Ordinance 22-12 amending Chapter 180 of the Code of Ordinances of the Town of Frisco, Colorado, concerning the Unified Development Code, to allow Transitional Shelter Facilities, by amending Table 5-1, concerning the Table of Allowable Uses, Section 180-5.2.5, concerning mobile homes and campers, and Section 180-9.3, concerning general definitions; declaring an emergency, and providing for the immediate effective date of this ordinance. A total of 25 spaces were available at the Marina lot and according to representatives from Unsheltered, the program was very successful. The program provides sanitation (port-a-lets) and trash collection for its members in order to maintain an orderly site.

The program continued through the summer of 2023 at the 602 Galena parking lot. Council approved this request during the April 25, 2023, Council meeting. According to representatives from Unsheltered, there have consistently been eight (8) registered participants in the program this summer at this site.

Unsheltered in Summit has requested use of the Marina Trailhead parking lot for the 2023-2024 winter season. Staff is supportive of this request and has prepared the attached revocable license agreement for Council approval.

**Analysis:** As the need continues to grow, Unsheltered in Summit continues to seek additional locations to expand the program and increase availability. With Council support, members of Unsheltered could transfer to the Marina Trailhead parking lot as soon as October 16, 2023, which is the day after the Marina closes for the summer season.

There are 26 parking spaces available for the Unsheltered in Summit program in the Marina Trailhead Lot. One space will be allotted for a port-a-let and trash container. Membership will be approved by Unsheltered on a first come, first approved basis, up to 25 spaces. A sign indicating that overnight sleeping is allowed by permit only and listing the Unsheltered in Summit contact information will be placed at the entrance to the lot. Members may use this lot on a 24-hour basis and Unsheltered will monitor usage carefully to be sure that it is not abused. The lot will be available through April 2024, when summer operations and preparation begin for the marina.

As referenced during the April 25, 2023, work session, Unsheltered in Summit will also be required to run name-based background checks on their members.

**Financial Impact:** There is no anticipated financial impact related to this discussion.

**Alignment with Strategic Plan:** Increasing availability of housing for the local workforce remains a high priority of Frisco Town Council. While a program of this nature is not contemplated in the Strategic Plan or Community Plan, allowing additional opportunities such as overnight sleeping in personal vehicles could support this goal.

**Environmental Sustainability:** No significant impacts to environmental sustainability are anticipated.

**Staff Recommendation:** Approve Unsheltered in Summit Use of the Marina Trailhead Parking Lot for the 2023-2024 winter season.

**Approved By:**

Leslie Edwards, Finance Director  
Katie Kent, Community Development Director  
Tom Fisher, Town Manager

**Attachments:**

Attachment 1 – Revocable License for Use of Marina Lot