



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: DIANE McBRIDE, RECREATION DIRECTOR/ASSISTANT TOWN MANAGER
RE: UNSHELTERED IN SUMMIT – SUMMER OPTION OF 602 GALENA
DATE: APRIL 25, 2023

Summary and Background: Unsheltered in Summit developed “The Summit Safe Parking Program” in 2019 to provide a designated, secure location in parking lots for members of the local workforce to sleep in their vehicles. The program began in partnership with Agape Church north of Breckenridge. Due to construction at Agape, the program moved to a parking lot at the Summit County Justice Center in Breckenridge in April 2022 and operated out of this location for the summer months. Due to snow removal requirements, the parking lot at the Justice Center was not available for the 2022-2023 winter season, and Unsheltered requested usage of the Marina Trailhead parking lot in Frisco for the winter season.

Town Council took the following actions to authorize use of Town-owned property for this program:

- October 11, 2022: Approved Emergency Ordinance 22-12 amending Chapter 180 of the Code of Ordinances of the Town of Frisco, Colorado, concerning the Unified Development Code, to allow Transitional Shelter Facilities, by amending Table 5-1, concerning the table of allowable uses, Section 180-5.2.5, concerning mobile homes and campers, and Section 180-9.3, concerning general definitions; declaring an emergency, and providing for the immediate effective date of this ordinance.
- October 11, 2022: Approved a Revocable License Agreement for use of the Marina Trailhead parking lot for the Safe Parking Program.

For the 2022-2023 winter season, the Safe Parking Program utilized the Marina Trailhead parking lot for the program. A total of 25 spaces were available at the Marina lot and according to representatives from Unsheltered, the program was very successful. The program provides sanitation (port-a-lets) and trash collection for its members in order to maintain an orderly site.

The Marina Trailhead parking lot is utilized for other uses, including paid parking, during the summer months. As such, this space is not available for the Safe Parking Program.

Council directed staff to seek out summer options for this program. Staff considered a variety of different sites and is recommending usage of the 602 Galena parking lot for the summer program. Staff will review this request with Council during the April 25th work session.

Analysis:

As the need continues to grow, Unsheltered in Summit is seeking additional locations to expand the program and increase availability. For Unsheltered to utilize a portion of the parking lot at 602 Galena, a few actions are required:

- Approval. The Town has a lease agreement for 602 Galena with CDLE for the Workforce Center, and therefore needs their approval for licensing of the parking lot for another use. TOF staff met with staff from CDLE at the Workforce Center on April 12, 2023, and staff from CDLE were open to the Safe Parking Program but requested additional information. Staff provided them with additional details on April 13, 2023, and will have their feedback available to share with Council at the April 25, 2023 Council meeting.
- Revocable license agreement. If Council approves the usage of 602 Galena for the Program on April 25, staff will return to Town Council on May 9, with a revocable license agreement for 602 Galena.
- Planning Commission. 602 Galena is in the Central Core, and as such, “Transitional Shelter Facility” is a Conditional Use. While the Code of Ordinances was amended through Emergency Ordinance 22-12 to allow Transitional Shelter Facilities, a Conditional Use also requires a public hearing by the Planning Commission. If Council approves the usage of 602 Galena for the program, Unsheltered will make a Conditional Use Application with the Planning Commission for a May 18, 2023, hearing.
- With all approvals, members of Unsheltered could transfer from the Marina Trailhead parking lot to 602 Galena as soon as May 19, 2023.

Financial Impact: There is no anticipated financial impact related to this discussion.

Alignment with Strategic Plan: Increasing availability of housing for the local workforce remains a high priority of Frisco Town Council. While a program of this nature is not contemplated in the Strategic Plan or Community Plan, allowing additional opportunities such as overnight sleeping in personal vehicles could support this goal.

Environmental Sustainability: No significant impacts to environmental sustainability are anticipated.

Staff Recommendation: Staff recommends approval of Unsheltered in Summit use of the 602 Galena parking lot for the Safe Parking Program for the summer of 2023.

Approved By:

Tom Fisher, Town Manager
Leslie Edwards, Finance Director