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MEMORANDUM

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P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: JEFF GOBLE, PUBLIC WORKS DIRECTOR**  
**RE: REQUEST FOR WATER SERVICE-BANIEWICZ/102 SCR1040 & BERNARD/171**  
**SCR1040**  
**DATE: OCTOBER 12, 2021**

**Summary and Background:** Staff has recently received two requests for extra-territorial water service for two single family homes located in the Frisco Heights subdivision. The requests have come from two properties in the Frisco Heights subdivision – 102 SCR 1040 and 171 SCR 1040. Letters of request are attached to this memo.

**Analysis:** According to section 171-6E of the Town Code, all extraterritorial water service requests must be made to the Council and it is the Councils' sole discretion to approve or deny the request. Should the Council decide to approve these requests, staff will prepare two Resolutions to bring before Council at the October 26<sup>th</sup> meeting.

Pursuant to section 14 of Ordinance 19-07 all out of town taps shall be charged 1-1/2 times the rate of in-town taps. Should Council approve this request the tap fee will be \$8,586.76 (\$5,724.51 x 1.5) for each property.

There is currently a water main in SCR 1040 that supplies water to The Duck subdivision so no main extension would be required. Staff estimates the costs to connect to the water main to be \$150 – \$200 per foot of service line and approx \$400 for meter costs. Additional costs of proper and legal private well abandonment is estimated to be around \$5,000 per well. Well abandonment will be required if these properties connect to the water system. These costs would be the responsibility of the property owner. There are currently no other out of town properties connected to this main.

If Council should decide to grant these requests, two "taps" on the water system would be dedicated to these properties, which equates to 2/3 of an acre-foot of water. This 2/3 of an acre-foot would forever be dedicated to these properties, making this quantity unavailable for future need or use within the town limits. While this is a small amount in comparison to the amount of acre-feet in the Town's portfolio, it will be a deduction in available water nonetheless.

**Financial Impact:** The Town would not incur any costs whichever way the Council decides on this issue.

Should the Council approve these requests and the owners decide to proceed, there will be staff time needed for design review, permitting, inspections and approvals.

Should the Council approve these requests and the owners proceed, the Water Enterprise Fund will realize revenue in the form of tap fees paid and then quarterly billing revenue.

**Alignment with Strategic Plan:** This agenda item relates to the Quality Core Services section of the Strategic Plan by providing dependable and safe drinking water to the community.

**Environmental Sustainability:** This section is not applicable to this agenda item.

**Staff Recommendation:** Staff recommends that Council discuss these requests and decide to approve or deny the requests. Should Council approve the requests, staff will draft up two resolutions for consideration at the October 26<sup>th</sup> meeting.

**Approved By:**

Tony O'Rourke, Town Manager  
Bonnie Moinet, Finance Director

**Attachments:**

Attachment 1 : Property Owners request (102 SCR 1040)

Attachment 2: Property Owners request (171 SCR 1040)

Attachment 3: Map of the area.