



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: DON REIMER, COMMUNITY DEVELOPMENT DIRECTOR
RE: COMMUNITY DEVELOPMENT DEPARTMENT MONTHLY REPORT
DATE: SEPTEMBER 28, 2021

Department Updates

Recent projects and updates of note for the Community Development programs of Planning, Building, Housing, and Environment, with the related Council *Strategic Plan Priority Goals* indicated where applicable.

Housing Programs (Inclusive Community):

The Town of Frisco has been taking multiple approaches to address workforce housing challenges, from new building projects to Frisco's buy-down program, Housing Helps 2.0.

- On September 2, 2021, Frisco Planning Commission approved the Major Site Plan application for 619 Granite Street Workforce Rental Housing Project (aka "CDOT Lot). Next steps include CDOT completing an appraisal to determine the value of the land, and working through the details of an operational agreement between the Town and CDOT.
- Staff is working with three Housing Helps applications: one is a current owner and two are for down payment assistance for residential purchases. Closings are anticipated for late September.
- On September 13, 2021, Alexis Bohlander started as the new Short-term Rental Specialist.
- STR Program
 - Approved 8 new STR licenses from 8/16/21-9/15/21
 - Current active licenses - 636
 - Licenses pending review - 12

Environmental Programs (Sustainable Environment): Over the past few months there has been continued progress on Strategic Plan goals, including:

- SolSmart – staff is completing the final steps to achieve a Silver designation.
- Plastic bag ban – the ban enacted by Ordinance 21-01 went into effect on September 1, 2021.
- Town hall trash enclosure – staff is working with an architect on designs for a wildlife proof trash enclosure at Town Hall.

Planning Division:

Complete Streets Plan (*Inclusive Community*): The Downtown Complete Streets design project is underway, commencing with public outreach in the form of a three-day design charrette from September 21 – 23. Additional information on the Complete Streets project may be found at www.FriscoCompleteStreets.com.

Ice Feasibility Study (*Vibrant Culture, Arts, and Recreation*): Based on the information presented at the August 10, 2021 Council meeting, Council directed the consultants take a closer look at Meadow Creek Pond and potential improvements to the ice and facilities at that location, rather than further study of a new ice facility. The final report including outlining improvements at Meadow Creek should be complete by mid-October.

Planning Commission (*Quality Core Services*): The Planning Commission approved the following applications at their September meetings:

- September 2, 2021: **Planning File No. MAJ-21-0004:** Major Site Plan Application for a proposed 22 unit multi-family project, located at 619 Granite Street. This application is a joint venture between CDOT and the Town of Frisco, and received unanimous approval.
- September 16, 2021: **Planning File No. MAJ-21-0005:** Major Site Plan Application for a proposed 5-unit multi-family townhome project, located at 315 South 3rd Avenue. The project received unanimous approval.

Planning Applications (*Quality Core Services*): Administrative and Minor Site Plan reviews approved at the staff level in August 2021:

- Administrative Site Plans: 9
- Minor Site Plans: 4
- Sign / Banner permits: 4
- Rapid Review applications: 22

Building Division (*Quality Core Services*):

Building permits issued in August 2021 include:

- Building Permits: 28
- Plumbing & Mechanical Permits: 10
- Electrical Permits (issued by Summit County): 12
- Solar Permits: 1
- Valuation of permits issued: \$2,402,941
- Inspections performed: 204
- Rapid Review applications: 31
- Certificates of Completion / Certificates of Occupancy issued: 2

Front Desk Activities (*Quality Core Services*):

366 phone calls and walk-in customers served in August 2021.