



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: DON REIMER, COMMUNITY DEVELOPMENT DIRECTOR
RE: COMMUNITY DEVELOPMENT MONTHLY REPORT
DATE: MARCH 23, 2021

Department Updates

Recent projects and updates of note for the Community Development programs of Planning, Building, Housing, and Environment, with the related Council *Strategic Plan Priority Goals* indicated where applicable.

Environmental Programs (Sustainable Environment):

- Outreach to retail businesses and restaurants is well under way to help owners and managers understand the implications of the new plastic bag phase-out. A budget amendment has been proposed to utilize bag fee dollars to create a grant program for restaurants to purchase adequate bags under the new Ordinance.
- Planning for the North Tenmile wildfire mitigation is being solidified on March 18th and an outreach campaign will begin shortly after for hikers and other summer trail users.

Housing Programs (Inclusive Community):

- 619 Granite Project (aka "CDOT Lot"). On January 26, 2021, Town Council awarded a contract to Studio Architecture to provide architecture, engineering, cost estimating and site-planning services for the project. Initial conceptual designs will be presented to Council at their Work Session on March 23, 2021.
- Town staff is drafting a Request for Proposals for design and development of a workforce housing project at 275 Granite Street parcel (aka "Sabatini Lot") for release in the coming weeks.
- At their March 9th Work Session, Town Council further discussed "Housing Strategies" and directed Town staff to rent the recently acquired one bedroom/one bath Mountain Side Condominium Unit at an 80% AMI rental rate to eligible households employed in the Ten Mile Basin. Council also directed staff to reevaluate and improve the Frisco Housing Helps Program to better support achieving the Town's housing goals with recommended amendments to Resolution 19-31 to be presented to Council at a future meeting.

- As of March 14, all 16 employee rental properties owned by the Town are occupied.
- Short Term Rentals. Currently have 638 active STR licenses, an increase of 19 licenses since the February data. Per the STR Ordinance, all Town of Frisco STR Licenses are set to expire on April 30, 2021. The renewal cycle will reopen April 1-30 and the renewal fee is \$125.

Planning Division:

Planning Commission (Quality Core Services): The February 4, February 18, and March 4, 2021 Planning Commission meetings were cancelled as there were no applications for consideration. The Planning Commission will consider two applications at the March 18, 2021 meeting:

- Planning File MAJ-21-0002: A sketch plan for Rainbow Court Phase 2 commercial project, located at 310 East Main Street.
- Planning File MAJ-21-0003: A sketch plan for a residential phase of the Centura Health mixed use project, located at 18 School Road.

Building Division (Quality Core Services):

Planning and Building permits issued in February 2021 include:

- Building Permits: 14
- Plumbing & Mechanical Permits: 17
- Electrical Permits (issued by Summit County): 6
- Solar Permits: 0
- Sign Permits: 1
- Valuation of permits issued: \$2,555,839
- Inspections performed: 128
- Rapid Review applications: 23
- Certificates of Completion / Certificates of Occupancy issued: 7. Significant projects completed include:
 - 108 Primrose Pl (New SFR)
 - 311 Frisco Street - Home 2 (New SFR)
 - 269 E Main ST ME-1, Tenant Finish for Pick A Scoop (Gelato Shop)

Front Desk Activities (Quality Core Services):

The Front Desk continues to operate in a limited fashion as Town Hall remains closed for regular business due to the current public health orders. Despite the limited staff present and services available at Town Hall, 277 phone calls and walk-in customers were served February 2021.