

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING  
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO  
OCTOBER 27, 2020**

Mayor Mortensen called the meeting to order at 4:00 PM Town Clerk Deborah Wohlmuth called the roll.

**Call to Order:**

Hunter Mortensen, Mayor

**Roll Call:**

**Members Present:**

Hunter Mortensen, Jessica Burley, Dan Fallon, Melissa Sherburne, Andy Held, Andrew Aerenson, Rick Ihnken

**Members Absent:**

None

**Public Comments:**

Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.

**NO COUNCIL ACTION IS TAKEN ON PUBLIC COMMENTS. COUNCIL WILL TAKE ALL COMMENTS UNDER ADVISEMENT AND IF A COUNCIL RESPONSE IS APPROPRIATE THE INDIVIDUAL MAKING THE COMMENT WILL RECEIVE A FORMAL RESPONSE FROM THE TOWN AT A LATER DATE.**

There was no public comment.

**Mayor and Council Comments:**

Mayor Mortensen recognized Police Sergeant Sean Koppels for his service to the Town.

Council member Fallon thanked the team for the ribbon cutting ceremony at Walter Byron Park, as well as the effort that was put into park improvements.

**Staff Updates:**

There were no staff updates.

Council member Burley joined the meeting at this time.

**Work Session:**

Agenda Item #1: Summit County Library Building Project Presentation

Agenda Item #2: Love Frisco Winter Shop / Stay Program

Agenda Item #3: Vail Health Request to Use the First and Main Building Discussion

**Consent Agenda:**

Minutes October 13, 2020 Meeting

Warrant List

Purchasing Cards

**MOTION: FRISCO TOWN COUNCIL MEMBER AERENSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECONDED, FRISCO TOWN COUNCIL MEMBER HELD. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, HELD – YEA, AERENSON – YEA, IHNKEN – YEA**

**NO: NONE**

**MOTION: PASS**

**New Business:**

Agenda Item #1: Resolution 20-26, a Resolution of the Town of Frisco, Colorado, Amending Prior Resolutions 20-18 and 20-19 to Extend the Authorization for Street Closures and Related Activities, Expenditures and License Agreements to Allow for the Temporary Use of Main Street by Businesses STAFF: DON REIMER 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Community Development Director Don Reimer stated that on May 26, 2020, Town Council approved Resolution 20-18, authorizing the Town Manager to implement the Frisco Pedestrian Promenade - a temporary program allowing businesses front-facing Main Street to expand into the street to provide greater area for customers to dine and shop in order to meet social and physical distancing protocols. Resolution 20-19 was approved on the same date, and approved the form of the license**

agreement for business use of Main Street for the Promenade. The Promenade ended on October 5, however businesses have a continued need to utilize outdoor space because of the occupancy limitations imposed through State and local public health orders related to the coronavirus. In August 2020, the Town was awarded a \$50,000 grant by the Colorado Department of Transportation (CDOT), with the purpose of developing means to assist businesses to utilize public spaces. Using these grant funds, the Public Works Department has built 40 parklet sections which can be deployed for business expansion into parking spaces within the Town right-of-way. The first 19 parklet sections were placed on Main Street in parking spaces in front of businesses on October 19, with the remaining parklet sections anticipated to be available the week of October 26. Resolution 20-18 expires on November 1, 2020, and would require extension to allow the Town Manager to continue to execute agreements for business use of the Town right-of-way. Resolution 20-26 extends both previous resolutions. Mayor Mortensen opened public comment at 6:02 p.m. There being no public comment, Mayor Mortensen closed public comment at 6: p.m.

**MOTION: FRISCO MAYOR PRO-TEM BURLEY MOVED TO APPROVE RESOLUTION 20-26, A RESOLUTION OF THE TOWN OF FRISCO, COLORADO, AMENDING PRIOR RESOLUTIONS 20-18 AND 20-19 TO EXTEND THE AUTHORIZATION FOR STREET CLOSURES AND RELATED ACTIVITIES, EXPENDITURES AND LICENSE AGREEMENTS TO ALLOW FOR THE TEMPORARY USE OF MAIN STREET BY BUSINESSES. SECONDED, FRISCO TOWN COUNCIL MEMBER FALLON. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, AERENSON – YEA, IHNKEN – YEA  
NO: HELD – NO**

**MOTION: PASS**

Agenda Item #2: Resolution 20-27, a Resolution of the Town of Frisco, Colorado Adopting the Comprehensive Vision & Project Implementation Plan for the Frisco Adventure Park at the Peninsula Recreation Area STAFF: DIANE MCBRIDE 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Assistant Town Manager Diane McBride stated that the Town contracted with Lose Design to complete a Comprehensive Vision and Project Implementation Plan for the Frisco Adventure Park at the Peninsula Recreation Area in August 2019. The goal of the plan is to**

identify and address operational needs, identify revenue growth opportunities, and detail the current uses and future land uses for operations, circulation, parking, storage, and recreation programs and services. The Plan includes a specific and prioritized implementation framework for the Town to use over time. A primary concern in planning for the future of the PRA is balancing the growth of recreational amenities with the preservation of its natural beauty. The consultant team, Lose Design and Sports Facilities Advisory (SFA), took a holistic approach in their evaluation of the PRA in order to create a plan that is sensitive to the PRA's role as an important community asset as well as revenue generating operation. Outreach to the community was conducted through open houses, public meetings, stakeholder interviews, Advisory Committee meetings, and presentations to Council and Planning Commission. The consultant team researched outcomes from previous plans, discussed operational opportunities and challenges with staff, and applied industry knowledge to create a Comprehensive Vision and Project Implementation Plan that will guide PRA growth and development in an orderly, self-sustaining manner. The Plan was presented to Town Council on September 22, 2020. The Council supported the Plan including the goals and prioritization levels, and had minor edits for staff and Lose Design. Mayor Mortensen opened public comment at 6:05 p.m. There being no public comment, Mayor Mortensen closed public comment at 6:06 p.m.

**MOTION: FRISCO TOWN COUNCIL MEMBER FALLON MOVED TO APPROVE RESOLUTION 20-27, ADOPTING THE COMPREHENSIVE VISION & PROJECT IMPLEMENTATION PLAN FOR THE FRISCO ADVENTURE PARK AT THE PENINSULA RECREATION AREA. SECONDED, FRISCO TOWN COUNCIL MEMBER HELD. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, HELD – YEA, AERENSON – YEA, IHNKEN – YEA  
NO: NONE**

**MOTION: PASS**

**Old Business:**

Agenda Item #3: Second Reading, Ordinance 20-20, an Ordinance Levying General Property Taxes for the Year 2020 to Help Defray the Cost of Government for the Town of Frisco, Colorado for the 2021 Budget Year STAFF: BONNIE MOINET 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Town Manager Nancy Kerry stated that staff originally presented a draft budget to Council at a work session, which did not include any non-essential expenditures or capital projects. At that time, Council added some of those items and capital projects, based upon Council's project priorities and relevance to Council's Strategic Goals. A brief analysis of each of these major funds follows; the non-major funds are summarized as well. Colorado Budget Law and Colorado Revised Statutes require local taxing entities to certify the mill levy to their specific county based upon certifications of property valuation provided by the County. This year, counties were extended more time to provide those certifications as a result of the COVID-19 pandemic; however, the Town of Frisco does have preliminary valuations and the ordinance cites those numbers with the stipulation that Council authorizes the Town Clerk to make necessary changes to the ordinance without having to bring such ordinance before Council. The preliminary 2020 valuation is \$243,087,150, an increase of \$1,218,840 from the prior year. This valuation is estimated to generate \$193,984 in property tax revenues, which will be collected in 2021. Actual property valuations for all real property within the Town of Frisco are \$2,421,256,830. Mayor Mortensen opened public comment at 6:18 p.m. There being no public comment, Mayor Mortensen closed public comment at 6:19 p.m.**

**MOTION: FRISCO TOWN COUNCIL MEMBER HELD MOVED MOVED TO APPROVE ON SECOND READING ORDINANCE 20-20, AN ORDINANCE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FRISCO, COLORADO FOR THE 2021 BUDGET YEAR. SECONDED, FRISCO TOWN COUNCIL MEMBER AERENSON. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, HELD – YEA, AERENSON – YEA, IHNKEN – YEA  
NO: NONE**

**MOTION:**

**Agenda Item #4: Second Reading, Ordinance 20-21, Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purposes as Set Forth Below for the Town of Frisco, Colorado for the 2021 Budget Year  
STAFF: BONNIE MOINET 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED**

**Finance Director Bonnie Moinet stated that Ordinance 20-21 appropriates sums of money to the various funds for the 2021 budget year. Staff originally presented a draft budget to Council at a work**

session on 9/21/2020, which did not include any non-essential expenditures or capital projects. At that time, Council added some of those items and capital projects, based upon Council's project priorities and relevance to Council's Strategic Goals. This ordinance incorporates those additions. Attached to this memo are summaries and details for each fund. Mayor Mortensen opened public comment at 6:23 p.m. There being no public comment, Mayor Mortensen closed public comment at 6:24 p.m.

**MOTION: FRISCO TOWN COUNCIL MEMBER SHERBURNE MOVED TO APPROVE ON SECOND READING ORDINANCE 20-21, AN ORDINANCE OF THE TOWN OF FRISCO APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE TOWN OF FRISCO, COLORADO FOR THE 2021 BUDGET YEAR. SECONDED, FRISCO MAYOR PRO-TEM BURLEY. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, HELD – YEA, AERENSON – YEA, IHNKEN – YEA  
NO: NONE**

**MOTION: PASS**

Agenda Item #5: Second Reading, Ordinance 20-22, an Ordinance Granting an Easement to Public Service Company of Colorado, for the Purpose of Providing Electric Service at Walter Byron Park, over that Certain Area Known as the Walter Byron Park Access Drive and More Particularly Described Herein STAFF: JEFF GOBLE 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Public Works Director Jeff Goble stated that during the construction of the new restroom facility at Walter Byron Park staff found that the existing electrical service was not in compliance with electrical codes or within the standards of Xcel Energy and could not be reconnected to the new facility. Once the determination was made that we would need to install a new electrical service to the building, Xcel Energy proceeded with the design and installation of a new electrical distribution line and a new transformer. Xcel Energy has asked the Town to grant them a utility easement along the access road to the Park and the area where the new transformer is sitting. Mayor Mortensen opened public comment at 6:25 p.m. There being no public comment, Mayor Mortensen closed public comment at 6:26 p.m.**

**MOTION: FRISCO TOWN COUNCIL MEMBER HELD MOVED MOVED TO APPROVE ON SECOND READING ORDINANCE [20-22], AN ORDINANCE GRANTING AN EASEMENT TO PUBLIC SERVICE COMPANY OF COLORADO, FOR THE PURPOSE OF PROVIDING ELECTRIC SERVICE AT WALTER BYRON PARK, OVER THAT CERTAIN AREA KNOWN AS THE WALTER BYRON PARK ACCESS DRIVE AND MORE PARTICULARLY DESCRIBED HEREIN SECONDED, FRISCO MAYOR PRO-TEM BURLEY. VOTE:**

**YEA: MORTENSEN – YEA, BURLEY – YEA, FALLON – YEA, SHERBURNE – YEA, HELD – YEA, AERENSON – YEA, IHNKEN – YEA  
NO: NONE**

**MOTION: PASS**

Agenda Item #6: General Discussion / Action on COVID-19 Response STAFF: NANCY KERRY  
1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Town Manager Nancy Kerry updated Council regarding new County public health orders.**

**Executive Session:**

**Adjourn:**

**There being no further business, the meeting adjourned at 8:30 PM.**

There being no further business, the meeting adjourned at 8:30 PM.

Respectfully Submitted,

---

Deborah Wohlmuth, CMC  
Town Clerk