



## **RECORD OF PROCEEDINGS – MINUTES**

### **WORK SESSION MEETING OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JUNE 27, 2023 AT 4:00PM**

#### **Call to Order**

Meeting called to order at 4:00PM by Mayor Hunter Mortensen

- **Agenda Item #1:** 2023 Audit Presentation
  - Staff: Dylan Olchin, Senior Finance Manager, and Leslie Edwards, Finance Director
  - Audit Firm: McMahan and Associates LLC, Michael Jenkins CA, CPA, GMA
- **Agenda Item #2:** Planning File No. Vac-21-0001: A Discussion Regarding The Development Agreement And Applicable Components Including Quantity Of Residential Units, Construction Timelines, And Occupancy Restrictions Of Units
  - Staff: Katie Kent, Community Development Director
  - Property Owners: Andrew Richmond, Lauren Richmond
- **Agenda Item #3:** 2023 Legislative Session Update
  - Staff: Tom Fisher, Town Manager, Diane McBride, Assistant Town Manager, and Stacey Nell, Town Clerk
  - Legislators: State Senator Dylan Roberts, State Representative & Speaker of the House Julie McCluskie

Roll Call Note: Councilmember AERENSON was PRESENT-IN PERSON for Work Session, Absent for Regular Meeting

### **REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JUNE 27, 2023, AT 7:00 PM**

#### **Call to Order:**

Meeting called to order at 7:00PM by Mayor Hunter Mortensen

#### **Roll Call:**

Roll called by Town Clerk Stacey Nell at 7:01PM.

Hunter Mortensen – PRESENT (IN-PERSON) – Mayor  
Rick Ihnken – ABSENT – Mayor Pro Tem  
Andrew Aerenson – ABSENT  
Jessica Burley – PRESENT (IN-PERSON)  
Andy Held – PRESENT (IN-PERSON)  
Lisa Holenko – ABSENT  
Elizabeth Skrzypczak-Adrian – PRESENT (IN-PERSON)

#### **Public Comment:**

Public Comment opened by Mayor Mortensen at 7:01PM.

*Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes. No Council action is taken on Public Comments, Council will take all public comments under advisement, and if a Council response is deemed necessary or appropriate, the individual making the comment will receive a formal response from the Town at a later date.*

Seeing none, Public Comment closed by Mayor Mortensen 7:02PM.

**Mayor and Council Comments:**

Mayor and Council Comments opened by Mayor Mortensen at 7:02PM.

Councilmember Burley encouraged everyone to attend the Frisco's Fabulous Fourth of July day of events coming up next week.

**Staff Updates:**

Public Works Director Jeff Goble reminded Council that the Medians & Roundabouts project will begin before Council meets again, on Monday, July 17, 2023. Mondays at 7:00am to Fridays at Noon, with an estimated end date of October 31, 2023. No weekend or holiday work. The area of work is between Granite Street to the Recreation Way traffic light, on Colorado State Highway 9. Perennial, low irrigation plants and xeriscape will be added to the medians, along with decorative concrete, signage, and decorative LED lighting. There will also be solar-power pole lighting that matches Main Street. The lighting has been approved by CDOT. Traffic will be impacted as minimally as possible with lane closures to allow for a safe working area for the duration of the project.

**Consent Agenda:**

Minutes from June 13 Meeting

Warrant List

Purchasing Cards

Resolution 23-25: Childcare with County IGA

**MOTION:** COUNCILMEMBER BURLEY MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECONDED, COUNCILMEMBER SKRZYPCZAK-ADRIAN.

**VOTE:**

IHNKEN: ABSENT

MORTENSEN: YEA

SKRZYPCZAK-ADRIAN: YEA

AERENSON: ABSENT

BURLEY: YEA

HELD: YEA

HOLENKO: ABSENT

NAY: NONE

**MOTION: PASSED AT 7:05PM**

**New Business:**

**Agenda Item #1:** Resolution 23-22: A Resolution Concerning the Creation of Frisco Community Housing Development Authority

Item introduced and Public Hearing opened by Mayor Mortensen at 7:06PM.

Finance Director Leslie Edwards presented that the proposed Housing Authority would allow for

financial partnerships with housing projects. There would be no dedicated staff, and all seven Councilmembers would serve as the Commissioners/governing body. The official name was decided upon by Council as the Frisco Community Housing Development Authority. The FCHDA meetings would not need to occur often, and could occur immediately after a Town Council Regular Meeting after being duly noticed.

Mayor Mortensen opened Public Comment at 7:08PM, seeing none, closed Public Comment and moved to Council discussion.

No Council discussion occurred.

**MOTION:** COUNCILMEMBER BURLEY MOVED TO APPROVE THE ITEM AS PRESENTED. SECONDED, COUNCILMEMBER HELD.

**VOTE:**

HOLENKO: ABSENT

IHNKEN: ABSENT

MORTENSEN: YEA

SKRZYPCZAK-ADRIAN: YEA

AERENSON: ABSENT

BURLEY: YEA

HELD: YEA

NAY: NONE

**MOTION: PASSED AT 7:10PM**

**Agenda Item #2:** New Hotel & Restaurant Liquor License Application for Luka2 LLC DBA Doma, located at 842 Summit Boulevard Unit #19, Frisco, CO 80443.

Item introduced and Public Hearing opened by Mayor Mortensen at 7:11PM.

Town Clerk Stacey Nell introduced the business, the owner in attendance Joyce De La Torre. The location of the proposed license was explained type of license, Hotel & Restaurant was explained to provide beer, wine and liquor on-premise consumption only, unless the business applies at a later time through the State for a Takeout and Delivery permit directly through the State, but only if their regular license is approved.

Liquor License public hearing officer and Town Attorney Thad Renaud questioned the applicant Ms. De La Torre regarding the assured validity submitted petition of the neighborhood needs and desires, and the applicant responded satisfactorily.

Mayor Mortensen opened Public Comment at 7:14PM, seeing none, closed Public Comment and moved to Council discussion.

Councilmember Held thanked Ms. De La Torre for being a part of the Frisco business community and expressed congratulations on the opening of their third Frisco restaurant.

**MOTION:** COUNCILMEMBER HELD MOVED TO APPROVE THE ITEM AS PRESENTED. SECONDED, COUNCILMEMBER SKRZYPCZAK-ADRIAN.

**VOTE:**

HELD: YEA

HOLENKO: ABSENT

IHNKEN: ABSENT

MORTENSEN: YEA

SKRZYPCZAK-ADRIAN: YEA  
AERENSON: ABSENT  
BURLEY: YEA

NAY: NONE

**MOTION: PASSED AT 7:16PM**

**Agenda #3:** First Reading Ordinance 23-13: AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING BUILDING CONSTRUCTION AND HOUSING STANDARDS, BY AMENDING SECTION 65-1, CONCERNING STANDARDS ADOPTED BY REFERENCE, TO ADOPT BY REFERENCE THE NFPA 70 NATIONAL ELECTRIC CODE, 2023 EDITION, AND TO PROVIDE PENALTIES FOR THE VIOLATION THEREOF

Item introduced and Public Hearing opened by Mayor Mortensen at 7:18PM.

Building Official Rick Weinman presented the item for the record. Mr. Weinman explained that adopting the NFPA [National Fire Protection Association], keeps the Town consistent with the State Electric Board and stay up-to-date with new requirements.

Mayor Mortensen opened Public Comment at 7:20PM, seeing none, closed Public Comment and moved to Council discussion.

**MOTION:** COUNCILMEMBER BURLEY MOVED TO APPROVE THE ITEM AS PRESENTED. SECONDED, COUNCILMEMBER HELD.

**VOTE:**

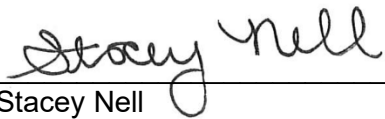
BURLEY: YEA  
HELD: YEA  
HOLENKO: ABSENT  
IHNKEN: ABSENT  
MORTENSEN: YEA  
SKRZYPCZAK-ADRIAN: YEA  
AERENSON: ABSENT

NAY: NONE

**MOTION: PASSED AT 7:23PM**

MAYOR MORTENSEN ADJORNED THE MEETING AT 7:23PM.

Respectfully Submitted,

  
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Stacey Nell

Town Clerk

