



**TO: MAYOR AND TOWN COUNCIL**  
**FROM: STACEY NELL, TOWN CLERK**  
**RE: TOWN COUNCIL VACANCY APPOINTMENT PROCESS**  
**DATE: FEBRUARY 25, 2025**

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**Summary & Background:**

Councilmembers Lisa Holenko and Andrew Aerenon have submitted resignations stepping away from their service to Frisco's Town Council.

In accordance with [Frisco's Home Rule Charter Article II, Section 7 "Town Council - Vacancies"](#), at the January 14 Regular Meeting, Town Council directed the Town Clerk to facilitate an appointment process to fill the vacancy left by Councilmember Holenko within the required 45 days, as opposed to conducting a Special Election.

In accordance with [Frisco's Home Rule Charter Article II, Section 7 "Town Council - Vacancies"](#), at the February 11 Regular Meeting, Town Council directed the Town Clerk to facilitate an appointment process to fill the vacancy left by Councilmember Aerenon within the required 45 days, as opposed to conducting a Special Election. Council informed the Town Clerk that they will be using the same pool of candidates for both vacancy appointments.

The process was agreed upon, announced, and executed as follows:

- January 15: Candidate Packets including Petitions were made available to the public at the front desk of Town Hall, Online Applications made available at FriscoGov.com. Petition circulation period began.
- February 5: Petition circulation period ends. Petitions, Applications, and Letter of Interest Due. Petitions due hard copy in person before 5:00pm, all other items were due before midnight.
- February 6 - February 7 at Noon: Cure Period for Petitions declared insufficient upon initial submission. Cure Petitions were due at Noon on Friday, February 7.
- February 11: Town Council Regular Meeting, Vacancy Candidate Public Interviews were conducted.

This evening, it is Council's duty to appoint the selected candidates for the vacancies:

- February 25: Town Council Regular Meeting, Vacancy Appointment Deliberation and Announcement, prior to 45-day mark. Council has agreed to bring their top candidate choices, in order to deliberate in public, moderated by the Mayor. A motion, second, and roll call vote is required for both appointments. A majority vote of the five remaining Councilmembers is required for a successful appointment.

After this evening:

- March 11: At the next Town Council Regular Meeting, Town staff and Council will honor the outgoing Councilmembers' service with a reception, and small ceremony. The two new Councilmembers will be sworn in, taking their Oaths of Office and presiding over their first meeting in their new capacities.

**Analysis:**

- 19 Candidate Packets were checked out from the front desk of Town Hall, 9 Petitions were returned with signatures, 2 Petitions needed to be Cured, 1 Petition successfully cured, 1 Petition was not cured.
- The final field of 8 candidates were interviewed on February 11 by Council, listed alphabetically by first name:
  - Alex Beach
  - Calle McCartney
  - David Arnold
  - Durant Abernethy
  - Jamie Callahan
  - Robin Capel
  - Robyn Goldstein
  - Zach Ryan
- No candidates have been disqualified for any reasons stipulated under [Frisco's Home Rule Charter Article II, Section 3 – "Town Council - Qualifications"](#).

**Reviews and Approvals:**

Tom Fisher, Town Manager

**Attachments:**

Attachment 1 – Council Deliberation Workspace