



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: TOWN COUNCIL
FROM: KRIS VALDEZ, AICP, PRINCIPAL PLANNER
RE: COMPREHENSIVE PLAN UPDATE
DATE: AUGUST 27, 2024

Summary and Background:

The purpose of the work session before the Town Council is to provide a brief update on the status of the comprehensive plan. Since the last update to the Town Council on May 28, 2024, there has been significant progress toward completing the comprehensive plan. Design Workshop has completed the first drafts of the documents listed below:

- Economic trends assessment
- Environmental assessment
- Transportation assessment
- Vision, values, and themes memo
- Engagement summary memo

The assessments will be included in the appendix of the comprehensive plan, and the memos will help shape and guide the updated comprehensive plan. Town staff has provided comments on each of the above listed documents to Design Workshop. Based on this feedback, Design Workshop staff are currently revising the documents. If the Town Council has additional comments after reviewing the information in the packet, and hearing the presentation at the August 27th worksession, please inform Town staff so they can be considered in the revision process. The assessments and memos are attached to this memo.

In the State of Colorado, a comprehensive plan is necessary to guide growth and development. A well-crafted comprehensive plan should reflect the community's vision and goals for the future and address various elements such as land use, transportation, recreation, economics, water, and the natural environment. The comprehensive plan can be used as a long-range tool to guide policy decisions throughout the Town. Updating the comprehensive plan will enhance decision-making and enable amendments to the Town's Unified Development Code (Code) in line with the community's vision.

In January 2024, the Town signed an agreement with Design Workshop to develop and finalize the 2024 Frisco Comprehensive Plan and Three Mile Plan.

The Town received a \$100,000 grant award from the Colorado Department of Local Affairs (DOLA) to develop a comprehensive plan for the Town, including a three-mile plan. The

comprehensive plan will comply with C.R.S. 31-23-206 and will also comply with DOLA requirements that include:

- The comprehensive plan must assess and address the housing needs of current and future residents at all affordability levels. It must include locally appropriate goals, strategies, and actions to promote affordable housing development. This work will use the best available data. The comprehensive plan is using the data from the strategic housing plan and incorporating it into the future scenario planning. The timeline for the Housing Strategic Plan has been specifically timed to be completed prior to the comprehensive plan and so the recommended actions of the housing plan will be carried into the comprehensive plan. Town staff is meeting regularly to coordinate the two plans.
- Risks of natural and human-caused hazards to life, property, and public resources, and consideration of their impact on vulnerable communities. Include goals, strategies, and/or actions to address and mitigate these hazards.
- In the spirit of the Colorado legislature's goal to engage with disproportionately impacted communities (C.R.S. 24-4-109), the comprehensive plan must use an environmental justice lens, particularly regarding the impacts of hazards, resources, and amenities to promote equitable outcomes.
- The comprehensive plan must address the Town's water supply and water quality goals. Per C.R.S. 31-23-206(1)(d) and 30-28-106(3)(a)(IV), the community must:
 - Consult and coordinate with local water provider(s),
 - Include water conservation policies and,
 - Identify in the comprehensive plan water supplies and facilities sufficient to meet public and private infrastructure needs reasonably anticipated or identified in the planning process.
- The comprehensive plan must include an action plan that prioritizes actions necessary to implement the comprehensive plan, creates a timeline for implementation, and assigns responsibility for actions.

The Town staff expects that one outcome of the new comprehensive plan will be an increase in renewable energy goals through future modifications to the Code. Reducing the carbon footprint will be a positive side effect of the community plan and future Code modifications. These modifications would include goals and strategies for transportation, reducing parking requirements, and increasing sustainability and energy code requirements. The climate action plan reviewed the community engagement data from the comprehensive plan to craft questions for the climate action plan community engagement. Since the plans are on different timelines, if strategies are available from the climate action plan, those will be incorporated into the comprehensive plan to carry forward as priorities for the town.

Alignment with Strategic Plan: Developing and completing a Comprehensive Plan and Three-Mile Plan will support goals noted in the Town Council Strategic Plan. Additionally, the Town Charter requires that the Comprehensive Plan be updated every five years.

Reviews and Approvals:

- Katie Kent, Community Development Director
- Leslie Edwards, Finance Director
- Diane McBride, Assistant Town Manager
- Tom Fisher, Town Manager

Attachments:

- Attachment 1: Design Workshop Submittal

- Economic trends assessment
- Environmental assessment
- Transportation assessment
- Vision, values, and themes memo
- Engagement summary memo