



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: CHRIS MCGINNIS, PUBLIC WORKS DIRECTOR/TOWN ENGINEER
RE: RESOLUTION 24-25: DOWNTOWN COMPLETE STREETS PLAN – GRANITE STREET FINAL DESIGN CONTRACT AWARD
DATE: AUGUST 27, 2024

Summary and Background:

The Town of Frisco updated the Frisco Community Plan in 2019 and identified mobility improvements to improve the multi-modal transportation network and walkability in Frisco. Following the Frisco Community Plan update, Frisco Town Council prioritized the development of a multi-modal, complete street plan in the downtown core. Town staff then worked with SE Group and Toole Design to develop the Frisco Downtown Complete Streets Plan in March 2022. The Downtown Complete Streets Plan identified pedestrian and street improvements in the downtown core.

Following the completion of the Downtown Complete Streets Plan, the Town prioritized Granite Street as the first implementation phase. In 2021, the Town contracted with Toole Design to complete a conceptual to 30% design of the Granite Street improvements recommended in the Downtown Complete Streets Plan. Toole Design completed the 30% design plans in October 2023. The image below provides a high-level illustration of the limits and scope of the project, which includes improvements to Granite Street from Madison Ave to Summit Blvd (approximately 3000 feet). More specifically, the improvements include the following:

- Detached sidewalk (6' wide) on the north side of the road
- Detached shared use path (10' wide) on the south side of the road
- On-street parking in many areas (angled and parallel parking)
- Concrete curb and gutter
- Bulb-outs at intersections to define parking and improve pedestrian crossing
- Curves in road alignment to accommodate on-street parking and promote traffic calming
- ADA compliant curb ramps
- Storm sewer improvements
- Landscaping in detached areas between road and sidewalks
- Pedestrian lighting
- Benches, trash receptacles, and bicycle parking racks
- New roadway signage, wayfinding signage, and pavement striping



The contract with Toole Design for the 30% project design ended in 2023. Following the contract end, the Town passed resolution 24-17 supporting a DOLA Main Street Live grant application to assist with funding the remainder of the design. The grant application was successful and the grant was formally awarded in July 2024. Concurrently with the grant process, the Town advertised an RFP for the remainder of the design work (30% - 100% design) in February 2024. Four proposals were received from Toole Design, Tetra Tech, Consor, and JR Engineering. The proposals were evaluated, but a formal contract could not be awarded until the DOLA grant contract was finalized in July.

Analysis:

The Town's procurement policy states that procurements shall be based on "Best value" for the Town, including, but not limited to, price, quality, customer service, availability of services, project schedule, past experience with the Town and region, sustainable practices, and competition.

The project budget is \$600,000 and includes a \$200,000 DOLA grant. The proposals received from Tetra Tech, JR Engineering, Toole Design, and Consor were approximately \$539,000, \$791,000, \$988,000, and \$1,013,000, respectively.

From the proposals, Tetra Tech was determined to provide the best value to the Town based on past experience in the region, quality, and price. Tetra Tech has a local office in Frisco and the project team is also based in Frisco, with strong experience of delivering projects in Summit County and the mountain region. They have completed many similar street improvement projects in Summit County in recent years. Tetra Tech met the experience and qualification

requirements for the project, while also meeting the budget requirements and providing the most value to the Town.

Financial Impact:

The 2024 Capital Plan budgeted \$600,000 (now includes DOLA grant revenue) for the final design of the Granite Street project. The Tetra Tech contract is within the budget for the project and is not expected to create any additional financial impacts above the amount already budgeted and approved in the 2024 capital plan.

Alignment with Strategic Plan:

The project aligns with Core Services of the Strategic Plan, as the plan lists “Complete 100% Granite Street Complete Streets design and begin implementation (2023 – 2026)” as a 2024 goal. The project will improve core services by improving the multimodal transportation network, utility infrastructure, parking, and assist with future workforce housing development.

Environmental Sustainability:

The Granite Street improvements will improve environmental sustainability by providing improved pedestrian and multimodal transportation networks to promote alternative modes of transportation and reduce vehicle usage.

Staff Recommendation:

Staff recommends that Council adopt Resolution 24-25 and authorize the Mayor to sign the Downtown Complete Streets Plan – Granite Street Final Design contract with Tetra Tech.

Reviews and Approvals:

This report has been reviewed and approved by:

Tom Fisher, Town Manager
Diane McBride, Assistant Town Manager
Leslie Edwards, Finance Director

Attachments:

Attachment 1 – Resolution 24-25: A Resolution authorizing a contract award for the Granite Street Final Design Contract

Attachment 2 – Downtown Complete Streets Plan – Granite Street Final Design Contract