



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: KATIE KENT, COMMUNITY DEVELOPMENT DIRECTOR
RE: PLANNING COMMISSION REAPPOINTMENTS

DATE: APRIL 9, 2024

Summary and Background: The Town of Frisco Municipal Code, Chapter 41, Planning Commission, states that, "The Planning Commission shall consist of seven (7) members appointed by the Town Council. The term of each appointed member shall coincide with the terms of office of the Town Council of the Town of Frisco...All members of the Planning Commission shall be bona fide residents in the Town of Frisco." Planning Commissioners serve 4-year terms. No person may serve on the Planning Commission for more than three (3) consecutive terms.

At this time, three (3) seats are up for reappointment to the Frisco Planning Commission. Each of the members who are up for reappointment have remaining terms left, and each has expressed an interest in remaining on the Planning Commission.

Kelsey Withrow:

Term 1: Appointed April 26, 2016 – 2020
Term 2: Reappointed June 1, 2020 - 2024
Term 3: Allowed 2024-2028

April Connelly:

Term 1: Appointed June 13, 2023 to fill Robert Franken's June 1, 2020-2024 term (served 8 months in term)
Term 2: Allowed 2024-2028

Ira Tane:

Term 1: Appointed June 1, 2020-2024
Term 2: Allowed 2024-2028

Analysis: The Frisco Home Rule Charter, Section 13-3, establishes the "Planning Zoning Commission" where Town Council establishes processes to appoint and fill any vacancies on the Commission.

Alignment with Strategic Plan: The Planning Commission for the Town of Frisco provides a Quality Core Service, with planning and development related purview for the Town.

Staff Recommendation: Staff recommends that the Town Council reappoint Kelsey Withrow, April Connelly, and Ira Tane to the Planning Commission.

Reviews and Approvals: This report has been reviewed and approved by:

Diane McBride, Assistant Town Manager
Tom Fisher, Town Manager
Leslie Edwards, Finance Director