



## RECORD OF PROCEEDINGS – MINUTES

### WORK SESSION OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JANUARY 14, 2024 AT 4:00PM

#### **Call to Order:**

Work Session called to order at 4:05PM by Mayor Pro Tem Aerenson.

#### **Attendance Notes:**

Rick Ihnken – PRESENT (IN-PERSON) – Mayor (recused for Work Session Agenda Item #1)  
Andrew Aerenson – PRESENT (IN-PERSON) – Mayor Pro Tem  
Martin Allen – PRESENT (IN-PERSON)  
Andy Held – PRESENT (IN-PERSON)  
Lisa Holenko – ABSENT  
Dan Kibbie – PRESENT (IN-PERSON)  
Elizabeth Skrzypczak-Adrian – PRESENT (IN-PERSON) (recused for Work Session Agenda Item #1)

- **Agenda Item #1:** Housing Restrictive Covenant Discussion
  - **Staff:** Katie Kent, Community Development Director
- **Agenda Item #2:** Parklet & Commercial Use of Town Property Discussion
  - **Staff:** Vanessa Agee, Communications Director, and Chris McGinnis, Town Engineer & Public Works Director

### REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JANUARY 14, 2024 AT 7:00PM

#### **Call to Order:**

Meeting called to order at 7:05PM by Mayor Ihnken.

#### **Roll Call:**

Roll called by Town Clerk Stacey Nell at 7:05PM.  
Rick Ihnken – PRESENT (IN-PERSON) – Mayor  
Andrew Aerenson – PRESENT (IN-PERSON) – Mayor Pro Tem  
Martin Allen – PRESENT (IN-PERSON)  
Andy Held – PRESENT (VIRTUAL)  
Lisa Holenko – ABSENT  
Dan Kibbie – PRESENT (IN-PERSON)  
Elizabeth Skrzypczak-Adrian – PRESENT (IN-PERSON)

**Public Comment:**

Public Comment opened by Mayor Rick Ihnken at 7:08PM.

*People making Public Comment must state their name and physical address for the record, be topic--specific, and limit comments to three minutes or less. No Council action is taken on Public Comments at Council meetings. Council takes public comments under advisement, and if a Council and/or Staff response is deemed necessary or appropriate, the individual making the comment will receive a formal response from the Town at a later date. It is recommended to sign-in at the Welcome Table at each meeting, and include contact information.*

Full Name of Commenter	In-Person or Online	Address	Topic(s)
Matt Ehmon & Natalie Ehmon	In-Person	3254 Bannock Street, Englewood, CO	Owners of Wild Heart Sauna Company proposing to operate on Town-owned land.
Alex Beach	In-Person	408 Second Avenue	Housing Restrictive Covenant Work Session topic, Town Council Vacancy
Dave Sherman	In-Person	740 Meadow Creek Drive Unit D	Housing Restrictive Covenant Work Session topic, return of BBQ and Fireworks.
Sarah [Last Name Not Given]	In-Person	539 Granite Street	Housing Restrictive Covenant Work Session topic
Darien [Last Name Not Given]	In-Person	539 Granite Street	Housing Restrictive Covenant Work Session topic
Mary Sherman	In-Person	740 Meadow Creek Drive Unit D	Housing Restrictive Covenant Work Session topic

Seeing no additional public comments in person or online, Mayor Ihnken closed Public Comment at 7:22PM and moved into Council Comments.

**Council Comments:**

Councilmember Held thanked everyone who gave Public Comment this evening.

Councilmember Allen echoed Councilmember Held's comment.

Mayor Ihnken praised the ongoing winter Recreational operations at the Adventure Park and snow removal operations by Public Works on Town roadways by Town staff, and echoed Councilmember Held's comments.

With no further Council Comments, Mayor Ihnken moved into Staff Updates at 7:26PM.

**Staff Updates:**

Town Manager Tom Fisher provided updates regarding the upcoming Colorado Association of Ski Towns upcoming meeting in Breckenridge, plugged the upcoming Eat, Ski, Be Merry event happening in Frisco, and debriefed from the most recent Mayors, Managers and Commissioners meeting, specifically regarding the impending change in the Federal Administration and immigration enforcement.

**Proclamation:**

- Proclamation 25-01: Frisco's Finest Award for Charlotte Clarke
  - Mayor Ihnken read the Proclamation into the record, presenting Ms. Clarke with some tokens of the Town's appreciation of Ms. Clarke's contributions to the

community's preservation of its history, individually, professionally, through the Frisco Historic Society, and through the Frisco Historic Park & Museum

**Approval of Agenda:**

No amendments.

**Consent Agenda:**

- Minutes from Previous Meeting (December 10, 2024)
- Minutes from Special Meeting (January 8, 2025)
- Warrant List (from November 2024)
- Purchasing Cards (from November 2024)
- Resolution 25-01: A RESOLUTION DESIGNATING THE PUBLIC PLACES FOR THE POSTING OF NOTICES OF MEETINGS OF THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO, IN COMPLIANCE WITH COLORADO REVISED STATUTES SECTION 24-6-402
- Resolution 25-02: A RESOLUTION AFFIRMING THE TOWN CLERK'S DESIGNATION OF OFFICIAL PUBLICATIONS
- Resolution 25-03: A RESOLUTION TO ESTABLISH A SPECIAL EVENT PET POLICY TO DESIGNATE WHICH 2025 TOWN OF FRISCO SPECIAL EVENTS WILL PROHIBIT PETS WITHIN EVENT VENUES
- Resolution 25-04: A RESOLUTION ESTABLISHING STREET CLOSURES FOR 2025 EVENTS
- Iconergy Climate Action Plan Contract Extension
- Resolution 25-05: A RESOLUTION FOR THE PURCHASE OF ONE (1) PRINOTH BISON X SNOWCAT, FOR GROOMING USE AT THE PENNINSULA RECREATION AREA

**MOTION:** COUNCILMEMBER SKRZYPCZAK-ADRIAN MOVED TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILMEMBER ALLEN.

**VOTE:**

ALLEN: YEA

IHNKEN: YEA

AERENSON: YEA

HELD: YEA

HOLENKO: ABSENT

KIBBIE: YEA

SKRZYPCZAK-ADRIAN: YEA

**MOTION: PASSED AT 7:37PM**

**New Business:**

**Agenda Item #1:** Resignation & Vacancy Process Discussion

Mayor Ihnken read the item into the record and opened the Public Hearing at 7:37PM.

Town Clerk Stacey Nell, Town Manager Tom Fisher, and Town Attorney Thad Renaud guided Council through a discussion surrounding Home Rule Charter Article II, Section 7. Council decided on the following process to fill the Vacancy:

- No Special Election, instead – an Appointment Process was established
- Required Documents: Letter of Interest, Online or Paper Application
- Timeline:

<u>Date</u>	<u>Event</u>
January 14	Acknowledgement of Resignation/Direction on Vacancy Process
January 15	10am, Packets Available to Public at Town Hall, Online Application
will Go Live	
February 5	Petition Due Date
February 6-7	Cure Period for Insufficient Petitions, must be cured and submitted by Noon on 7 <sup>th</sup> when Town Hall closes and Council Packet needs to be published
February 11	Council Meeting: Application Review & Interviews
February 25	Last Regular Meeting within 45 days ("Decision Day")
	Announce selected Candidate
March 11	Swearing In & First Meeting of new Councilmember's Service

**MOTION:** COUNCILMEMBER AERENSON MOVED TO APPROVE THE RESOLUTION, SECONDED BY COUNCILMEMBER ALLEN.

**VOTE:**

SKRZYPCZAK-ADRIAN: YEA  
 ALLEN: YEA  
 IHNKEN: YEA  
 AERENSON: YEA  
 HELD: YEA  
 HOLENKO: ABSENT  
 KIBBIE: YEA

**MOTION: PASSED AT 7:54PM**

**Old Business:**

**Agenda Item #2:** Second Reading Ordinance 24-11: AN ORDINANCE AMENDING CHAPTERS 10 AND 20 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO CONCERNING, RESPECTIVELY, THE TOWN'S COUNCILMEMBERS AND MAYOR, AND THE TOWN'S ELECTIONS, TO CHANGE THE DEADLINE FOR THE FILING OF AN AFFIDAVIT OF INTENT TO BE A WRITE-IN CANDIDATE FOR MUNICIPAL OFFICE, AND TO REVISE THE PROCESS FOR CANCELLING AN ELECTION, EACH IN ORDER TO BE CONSISTENT WITH COLORADOSTATUTES

Mayor Ihnken read the item into the record and opened the Public Hearing at 7:54PM.

Town Clerk Stacey Nell presented the item, stating there have been no changes since the first reading on December 10, and offered to answer any questions.

Mayor Ihnken opened up Public Comment, seeing none, moved into Council Discussion at 7:56PM.

No Council discussion ensued.

**MOTION:** MAYOR PRO TEM AERENSON MOVED TO APPROVE THE ORDINANCE ON SECOND READING, SECONDED BY COUNCILMEBER ALLEN.

**VOTE:**

KIBBIE: YEA  
 SKRZYPCZAK-ADRIAN: YEA  
 ALLEN: YEA  
 IHNKEN: YEA  
 AERENSON: YEA

HELD: YEA  
HOLENKO: ABSENT

**MOTION: PASSED AT 7:56PM**

MAYOR IHNKEN RECESSED THE REGULAR COUNCIL MEETING IN ORDER TO OPEN A FRISCO COMMUNITY HOUSING DEVELOPMENT AUTHORITY MEETING AT 7:56PM. SEE MINUTES FOR THAT BODY AND MEETING DATE.

MAYOR IHNKEN RESUMED TOWN COUNCIL REGULAR MEETING AT 8:04PM.

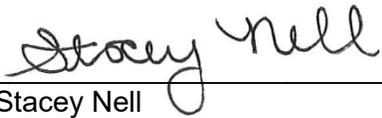
**Executive Session:**

COUNCILMEMBER ALLEN MOVED TO ENTER AN EXECUTIVE SESSION PURSUANT TO C.R.S. SECTION 24-6-402(4)(b), CONCERNING A CONFERENCE WITH ATTORNEYS FOR THE TOWN TO RECEIVE LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS RELATED TO THE DEVELOPMENT AGREEMENT FOR CERTAIN REAL PROPERTY OWNED BY THE TOWN AND KNOWN AS 602 GALENA STREET, AND PURSUANT TO C.R.S. SECTION 24-6-402(4)(e), TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, TO DEVELOP STRATEGY FOR NEGOTIATIONS AND TO INSTRUCT NEGOTIATORS CONCERNING THE DEVELOPMENT AGREEMENT FOR CERTAIN REAL PROPERTY OWNED BY THE TOWN AND KNOWN AS 602 GALENA STREET, SECONDED, COUNCILMEMBER KIBBIE.

**Adjourn:**

COUNCILMEMBER ALLEN MOVED TO COME OUT OF EXECUTIVE SESSION AND ADJORN, SECONDED BY MAYOR PRO TEM AERENSON, COUNCIL VOTED UNANIMOUSLY TO ADJORN AT 9:14PM.

Respectfully Submitted,

  
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Stacey Nell  
Town Clerk

