



## MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: DIANE MCBRIDE, ASSISTANT TOWN MANAGER**  
**RE: UNSHELTERED IN SUMMIT – WINTER USE OF MARINA TRAILHEAD LOT**  
**DATE: OCTOBER 8, 2024**

**Summary and Background:** Unsheltered in Summit developed “The Summit Safe Parking Program” in 2019 to provide a designated, secure location in parking lots for members of the local workforce to sleep in their vehicles. The program began in partnership with Agape Church north of Breckenridge.

For the past two winter seasons, the Safe Parking Program utilized the Marina Trailhead parking lot for the program. On October 11, 2022, Council approved emergency Ordinance 22-12 amending Chapter 180 of the Code of Ordinances of the Town of Frisco, Colorado, concerning the Unified Development Code, to allow Transitional Shelter Facilities, by amending Table 5-1, concerning the table of allowable uses, Section 180-5.2.5, concerning mobile homes and campers, and Section 180-9.3, concerning general definitions; declaring an emergency, and providing for the immediate effective date of this ordinance. Council last approved a revokable license agreement for use of the Marina Trailhead parking lot for the Safe Parking Program on October 10, 2023.

A total of 25 spaces are available at the Marina lot and according to representatives from Unsheltered, the program is very successful. The program provides sanitation (port-a-lets) and trash collection for its members in order to maintain an orderly site.

The program continued through the summer of 2023 and a portion of the summer of 2024 at the 602 Galena parking lot for eight (8) registered participants in the program.

Unsheltered in Summit has requested use of the Marina Trailhead parking lot for the 2024-2025 winter season. Staff is supportive of this request and has prepared the attached revokable license agreement for Council approval.

**Analysis:** As the need continues to grow, Unsheltered in Summit continues to seek additional locations to expand the program and increase availability. With Council support, members of Unsheltered could transfer to the Marina Trailhead parking lot as soon as October 14, 2024.

There are 26 parking spaces available in the Marina Trailhead Lot. One space will be allotted for a port-a-let and trash container. Membership will be approved by Unsheltered on a first come,

first approved basis, up to 25 spaces. A sign indicating that overnight sleeping is allowed by permit only and listing the Unsheltered in Summit contact information will be placed at the entrance to the lot. Members may use this lot on a 24-hour basis and Unsheltered will monitor usage carefully to be sure that it is not abused. The lot will be available through April, 2025, when summer operations and preparation begin for the marina. Unsheltered in Summit will also be required to run name-based background checks on their members.

**Financial Impact:** There is no anticipated financial impact related to this discussion.

**Alignment with Strategic Plan:** Enhancing community inclusivity is a strategic priority for Council. The Town of Frisco is committed to making decisions and policies which welcome and support all, so they can pursue their full potential. One means of doing this is by offering a variety of housing types to support the workforce and residents.

**Environmental Sustainability:** No significant impacts to environmental sustainability are anticipated.

**Staff Recommendation:** Approve Unsheltered in Summit Use of the Marina Trailhead Parking Lot for the 2024-2025 winter season.

**Approved By:**

- Leslie Edwards, Finance Director
- Katie Kent, Community Development Director
- Linsey Joyce, Recreation Director
- Tom Fisher, Town Manager

**Attachments:**

- Attachment 1 – Revokable License for Use of Marina Lot