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MEMORANDUM

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P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: LESLIE EDWARDS, FINANCE DIRECTOR**  
**RE: SECOND READING ORDINANCE 24-05: AN ORDINANCE MAKING  
SUPPLEMENTAL APPROPRIATIONS TO THE 2024 TOWN BUDGET**

**DATE: FEBRUARY 27, 2024**

**Summary and Background:**

**Analysis:**

**Financial Impact:**

**Alignment with Strategic Plan:**

**Environmental Sustainability:**

**Staff Recommendation:**

**Approved By:**

Tom Fisher, Town Manager  
Diane McBride, Assistant Town Manager  
Leslie Edwards, Finance Director  
[[Insert Department Director here]]

**Attachments:**