



**TO: MAYOR AND TOWN COUNCIL**  
**FROM: STACEY NELL, TOWN CLERK**  
**RE: TOWN COUNCIL VACANCY INTERVIEW PROCESS**  
**OVERVIEW & SCHEDULE**  
**DATE: FEBRUARY 11, 2025**

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**Summary & Background:**

On Monday, January 13, Councilmember Lisa Holenko submitted her resignation in writing to the Mayor, effective immediately.

In accordance with [Frisco’s Home Rule Charter Article II, Section 7 “Town Council - Vacancies”](#), at the January 14 Regular Meeting, Town Council directed the Town Clerk to facilitate an appointment process to fill the vacancy left by Councilmember Holenko within the required 45 days, as opposed to conducting a Special Election.

The process was agreed upon and announced as follows:

- January 15: Candidate Packets including Petitions were made available to the public at the front desk of Town Hall, Online Applications made available at FriscoGov.com. Petition circulation period begins.
- February 5: Petition circulation period ends. Petitions, Applications, and Letter of Interest Due. Petitions due hard copy in person before 5:00pm, all other items due before midnight.
- February 6 - February 7 at Noon: Cure Period for Petitions declared insufficient upon initial submission. Cure Petitions due at Noon on Friday, February 7.
- February 11: Town Council Regular Meeting, Vacancy Candidate Public Interviews to take place.
- February 25: Town Council Work Session & Regular Meeting, Vacancy Appointment Deliberation and Announcement, prior to 45-day mark.
- March 11: Oath of Office and first meeting of service for newly appointed Town Councilmember.

Of note, also in accordance with [Frisco’s Home Rule Charter, Article II, Section 3\(b\) “Town Council – Qualifications”](#): No person who has been convicted of embezzlement, bribery, perjury, solicitation of bribery, or subornation of perjury, shall serve as a member of the Council. The

Town Clerk will be facilitating all candidates who are being interviewed to fill out an Authorization Form & Affidavit to check their criminal history both state- and nationwide.

**Analysis:**

- 19 Candidate Packets were checked out from the front desk of Town Hall, by the following people, listed alphabetically by first name:
  - Alex Beach
  - Amy Nakos
  - Andy Stabile
  - Bob Kessler
  - Brian Rama? (*last name illegible*)
  - Calle McCartney
  - Chris Eby
  - Colleen Richmond
  - David Arnold
  - Durant Abernethy
  - Jamie Callahan
  - Jon Gray-Ginsburg
  - Mark Bishop
  - Matt Walsh
  - Nic Chappell
  - Robin Capel
  - Robyn Goldstein
  - Stephen Shainholtz
  - Zach Ryan
  
- 9 Petitions returned with signatures
- 2 Petitions needed to be Cured, 1 Petition successfully cured, 1 Petition not cured
- Final field of 8 candidates to interview, listed alphabetically by first name:
  - Alex Beach
  - Calle McCartney
  - David Arnold
  - Durant Abernethy
  - Jamie Callahan
  - Robin Capel
  - Robyn Goldstein
  - Zach Ryan
  
- Meeting Schedule: Tuesday, February 11, 2025:
  - 4:00PM – 4:30PM: Call to Order, Roll Call, Mayor and Town Clerk Review Schedule, Discuss Background Check Process
  - 4:30PM – 6:30PM 30-Minute Interviews x 4 Candidates:
    - 4:30PM Alex Beach, virtual
    - 5:00PM Durant Abernethy, virtual
    - 5:30PM Robyn Goldstein, in person
    - 6:00PM Robin Capel, in person
  - 6:30PM – 7:00PM Recess for Dinner

- 7:00PM Resume Meeting after Dinner Break
  - 7:05PM – 9:05PM 30-Minute Interviews x 4 Candidates
    - 7:05PM Jamie Callahan, in person
    - 7:35PM David Arnold, in person
    - 8:05PM Zach Ryan, in person
    - 8:35PM Calle McCartney, in person
  - 9:05PM Public Comment
  - Consent Agenda
  - Instructions to Town Clerk regarding second Town Council Vacancy Process
  - TBD – Council moves into 2 Executive Sessions regarding other previously scheduled topics, *closed to the public*
  - Adjourn Regular Meeting
- Conduct of Interviews:
    - Interviews are scheduled for the same amount of time per candidate (thirty minutes)
    - All candidates will field the same questions from Town Council, questions are not to be published or made available to the public in advance

**Reviews and Approvals:**

Tom Fisher, Town Manager

Rick Ihnken, Mayor

Thad Renaud, Town Attorney

**Attachments:**

Attachment 1 – Councilmember Lisa Holenko Resignation (January 13, 2025)

Attachment 2 – 8 Final Candidates Applications & Letters of Interest

Attachment 3 – Candidate Affidavit & Authorization for Criminal History Check Form

Attachment 4 – Petition Sign Out Form

Attachment 5 – 8 Final Candidates Petitions