



## RECORD OF PROCEEDINGS – MINUTES

### WORK SESSION OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JANUARY 9, 2024 AT 4:00PM

#### Call to Order

Mayor Mortensen called the Work Session to order at 4:00PM.

#### Attendance Notes:

Hunter Mortensen – PRESENT (IN-PERSON) – Mayor  
Rick Ihnken – PRESENT (IN-PERSON) – Mayor Pro Tem  
Andrew Aerenson – PRESENT (IN-PERSON)  
Jessica Burley – PRESENT (IN-PERSON)  
Elizabeth Skrzypczak-Adrian – PRESENT (IN-PERSON)  
Lisa Holenko – PRESENT (IN-PERSON)  
Andy Held – PRESENT (IN-PERSON)

- **Agenda Item #1:** *Estimated Start Time 4:00PM* – Summit Community CARE Clinic
  - Presenters: Dan Becker, Chief Executive Officer, Sarah Dayton, Grant Manager, and Veronika Hewitt, Outreach and Communications Specialist
- **Agenda Item #2:** *Estimated Start Time 4:20PM* – 2024 Town Grants Update
  - Staff: Leslie Edwards, Finance Director, Addison Canino, Capital Projects Senior Manager
- **Agenda Item #3:** *Estimated Start Time 5:20PM* – 2024 Town Non-Profit Grant Awards Presentation Video
  - Staff: Jessica Dastous, Communications Coordinator
- **Agenda Item #4:** *Estimated Start Time 5:45PM* – Senator Dylan Roberts 2024 Legislative Session Preview
  - **Presenter:** Dylan Roberts, State Senator, Colorado District 8

### REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF FRISCO FRISCO TOWN HALL, 1 MAIN STREET, FRISCO, COLORADO 80443 JANUARY 9, 2024 AT 7:00PM

#### Call to Order:

Meeting called to order at 7:05PM by Mayor Hunter Mortensen

#### Roll Call:

Roll called by Town Clerk Stacey Nell at 7:05PM.  
Hunter Mortensen – PRESENT (IN-PERSON) – Mayor  
Rick Ihnken – PRESENT (IN-PERSON) – Mayor Pro Tem  
Andrew Aerenson – PRESENT (IN-PERSON)  
Jessica Burley – PRESENT (IN-PERSON)

Elizabeth Skrzypczak-Adrian – PRESENT (IN-PERSON)

Lisa Holenko – PRESENT (IN-PERSON)

Andy Held – PRESENT (IN-PERSON)

**Approval of Agenda:**

Councilmember Held moved to transfer the following items to New Business from Consent:  
Resolution 24-01: A RESOLUTION DESIGNATING THE PUBLIC PLACES FOR THE POSTING OF NOTICES OF MEETINGS OF THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO, IN COMPLIANCE WITH COLORADO REVISED STATUTES SECTION 24-6-402  
Resolution 24-02: A RESOLUTION AFFIRMING THE TOWN CLERK'S DESIGNATION OF OFFICIAL PUBLICATIONS

Mayor Mortensen approved the amendment to the agenda.

**Public Comment:**

Public Comment opened by Mayor Mortensen at 7:08PM.

*During Public Comment, people should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.*

Seeing none, Mayor Mortensen closed public comment at 7:09PM.

**Staff Updates:**

Town Manager Tom Fisher reminded Council the last day for 2024 Municipal Election candidates to submit a nomination petition is Monday, January 22, at 5:00PM. He also reminded Council that the Winter Employee/Staff Celebration is happening on Wednesday, January 17 and to RSVP. He also mentioned that the last day to cancel lodging reservations for the upcoming Colorado Association of Ski Towns (CAST) meeting is tonight.

**Consent Agenda:** *\*Note modification from earlier in the meeting\**

Minutes from December 12, 2023 Meeting

Warrant List (November 2023, Due to December 26, 2023 Meeting Cancellation)

Purchasing Cards (November 2023, Due to December 26, 2023 Meeting Cancellation)

Resolution 24-03: A RESOLUTION TO ESTABLISH A SPECIAL EVENT PET POLICY TO DESIGNATE WHICH 2024 TOWN OF FRISCO SPECIAL EVENTS WILL PROHIBIT PETS WITHIN EVENT VENUES

Resolution 24-04: A RESOLUTION ESTABLISHING STREET CLOSURES FOR 2024 EVENTS

Resolution 24-05: A RESOLUTION AUTHORIZING THE MAYOR AND TOWN CLERK TO EXECUTE THAT CERTAIN AGREEMENT FOR PLANNING SERVICES FOR THE DEVELOPMENT OF A HOUSING NEEDS ASSESSMENT AND STRATEGIC HOUSING ACTION PLAN IN AN AMOUNT NOT TO EXCEED \$158,105

Resolution 24-07: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO, DIRECTING THE TOWN CLERK OF THE TOWN OF FRISCO TO CONDUCT THE REGULAR MUNICIPAL ELECTION, SCHEDULED FOR APRIL 2, 2024, AS A MAIL BALLOT ELECTION

Resolution 24-09: A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT CONCERNING THE ELECTION SERVICES FOR THE 2024 MUNICIPAL ELECTION IN THE TOWN OF FRISCO BY THE SUMMIT COUNTY CLERK & RECORDER

Approval of Ordinance 5-Year Review Proposed Schedule (Per Home Rule Charter Article 14, Section 3)

**MOTION:** MAYOR PRO TEM IHNKEN MOVED TO APPROVE THE CONSENT AGENDA AS MODIFIED, SECONDED COUNCILMEMBER BURLEY.

**VOTE:**

HOLENKO: YEA

HELD: YEA  
AERENSON: YEA  
BURLEY: YEA  
MORTENSEN: YEA  
IHNKEN: YEA  
SKRZYPCZAK-ADRIAN: ABSENT

NAY: NONE  
**MOTION: PASSED AT 7:11PM**

**New Business:**

**Agenda Item #1:** Resolution 24-01: A RESOLUTION DESIGNATING THE PUBLIC PLACES FOR THE POSTING OF NOTICES OF MEETINGS OF THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO, IN COMPLIANCE WITH COLORADO REVISED STATUTES SECTION 24-6-402

Item introduced and Public Hearing opened by Mayor Mortensen at 7:11PM.

Town Clerk Stacey Nell and Town Attorney Thad Renaud presented a staff/procedural and legal background behind the item, highlighting financial, logistical, and legislative context behind the Resolution.

Council discussion and commentary ensued, resulting in a motion.

**MOTION:** COUNCILMEMBER BURLEY MOVED TO APPROVE THE ORDINANCE UPON SECOND READING, AS PRESENTED. SECONDED, COUNCILMEMBER HOLENKO.

**VOTE:**

HELD: NO  
AERENSON: YEA  
BURLEY: YEA  
MORTENSEN: YEA  
IHNKEN: YEA  
SKRZYPCZAK-ADRIAN: NO  
HOLENKO: YEA

NAY: NONE  
**MOTION: PASSED AT 7:22PM.**

**Agenda Item #2:** Resolution 24-02: A RESOLUTION AFFIRMING THE TOWN CLERK'S DESIGNATION OF OFFICIAL PUBLICATIONS

Item introduced and Public Hearing opened by Mayor Mortensen at 7:23PM.

Town Attorney Thad Renaud presented the legal background behind the item, citing Frisco's Home Rule Charter, clarifying that this is a policy decision for Council each year, and there are multiple occasions such as Annexations, the annual Budget, 1041 Regulations, that still require newspaper publication each year. He also mentioned that more and more jurisdictions are generally trending away from requiring themselves to publish in a newspaper, and by title only, which doesn't provide a lot of detailed information for the public anyway.

Town Clerk Stacey Nell added further context, presenting neighboring Town Clerk survey results of who is still submitting notices to the newspapers, noting the trend as time goes that the number is decreasing statewide and in Summit County.

Councilmember Holenko asked for more information about which Ordinances this Resolution applies to, Town Attorney Thad Renaud answered. Councilmember Holenko asked about the dollar amount of these notices each year. Town Clerk Stacey Nell responded with approximately \$10,000.

Town Clerk Stacey Nell continued with more information about current requirements, publication deadlines, and effective dates of Ordinances.

Councilmember Skrzypczak-Adrian asked about what the alternative means of posting is. Town Clerk Stacey Nell responded with FriscoGov.com is what is being proposed at this time, and highlighted the other methods in which we are posting this information.

Council discussion and comments ensued, resulting in a motion.

**MOTION:** COUNCILMEMBER AERENSON MOVED TO APPROVE THE ORDINANCE UPON SECOND READING, AS PRESENTED. SECONDED, COUNCILMEMBER BURLEY.

**VOTE:**

AERENSON: YEA

BURLEY: YEA

MORTENSEN: YEA

IHNKEN: YEA

SKRZYPCZAK-ADRIAN: YEA

HOLENKO: YEA

HELD: NO

NAY: NONE

**MOTION: PASSED AT 7:39PM.**

**Agenda Item #3:** Resolution 24-06: A RESOLUTION AUTHORIZING THE ADOPTION OF THE TOWN OF FRISCO FINANCIAL POLICIES

Item introduced and Public Hearing opened by Mayor Mortensen at 7:40PM.

Finance Director Leslie Edwards presented the history behind the item since 2023's first iteration of the Financial Policies. After receiving staff feedback and implementing technological upgrades to how we receive money and conduct transactions, she recommends approval of this updated set of policies.

Councilmember Skrzypczak-Adrian asked if cash will still be accepted at Town events.

Finance Director Leslie Edwards said the Town is trying to move away from cash, but we are not cashless yet, especially due to some remote locations not having telecommunications service.

Mayor Mortensen opened Public Comment, seeing none, moved back to Council discussion.

Councilmember Burley asked about major transactions at Town Hall and if the Town is utilizing ACH and Direct Deposit and asked what the portion of special events transactions are for the Town's overall operations. Leslie answered with a small amount, especially when compared to Town Hall operations which are already almost 100% cashless.

**MOTION:** COUNCILMEMBER BURLEY MOVED TO APPROVE THE ORDINANCE UPON SECOND READING, AS PRESENTED. SECONDED, COUNCILMEMBER AERENSON.

**VOTE:**

SKRZYPCZAK-ADRIAN: YEA  
HOLENKO: YEA  
HELD: YES  
AERENSON: YEA  
BURLEY: YEA  
MORTENSEN: YEA  
IHNKEN: YEA

NAY: NONE

**MOTION: PASSED AT 7:48PM.**

**Agenda Item #4:** Proposed Code Amendments Discussion – Chapter 180-5.5 - “Affordable Housing”

Item introduced and Public Hearing opened by Mayor Mortensen at 7:49PM.

Community Development Director Katie Kent presented the item.

Council discussion ensued, with questions and answers between Council, Town Attorney Thad Renaud, Town Manager Tom Fisher, and Community Development Director Katie Kent. Katie presented the proposed Code Amendments, resulting from staff conversations with Planning Commission. General topics surrounded: Average Median Income (AMI), unit density, Town vs. private development projects, who can determine AMI requirements and caps, and the Affordable Housing Financing Fund, “affordable” vs. “workforce” housing Code language. Council direction to staff was to make any proposed amendments, and bring this forward in a future Ordinance for review, discussion, and possible adoption.

MAYOR AND TOWN COUNCIL UNANIMOUSLY AGREED TO ADJORN AT 8:41PM.

Respectfully Submitted,

  
\_\_\_\_\_  
Stacey Nell  
Town Clerk

